

# PROPOSED REVISION



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## INSTRUCTION

### Alternative Learning Experience (ALE) Courses

The Everett School District has established Sequoia High School, OnlineHS, **and** Port Gardner **and Everett Virtual Academy** as ALE programs. These programs are provided on-site, remote, online or by other electronic means, as defined in [WAC 392-550-020](#).

Annually, during a public meeting, the board of directors will review this policy authorizing ALE programs and providers and approve the ratio of certificated instructional staff to full-time equivalent students enrolled in each ALE program.

### Reporting Requirements

#### 1. Annual Report to the Board of Directors

The superintendent or designee will approve specific ALE programs or courses, monitor compliance with [WAC 392-550-020](#) and report at the end of each school year to the board of directors. The annual report shall contain:

1. The ALE student headcount and full-time equivalent enrollment claimed for basic education funding;
2. A description of how staff are assigned to maximize student learning; including the number of certificated instructional staff in each ALE program;
3. A description of how the written student learning plan is developed and student performance supervised and evaluated by certificated staff;
4. A description of how the ALE program supports the district's overall goals for academic achievement; and

#### 2. Monthly Report to the Superintendent of Public Instruction

The district must report monthly to the Superintendent of Public Instruction (OSPI):

1. Accurate monthly headcount and full-time equivalent enrollment for students enrolled in alternative learning experiences; and
2. Information about the resident and serving districts of such students.

#### 3. Regular Submissions to CEDARS

The district must report all required information to the office of superintendent of public instruction's Comprehensive Education Data and Research System under [RCW 28A.300.500](#), including designating alternative learning experience courses as such when reporting course information to the Comprehensive Education Data and Research System.

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## 4. Annual Report to the Superintendent of Public Instruction

The district must report annually to the Superintendent of Public Instruction:

1. The number of certificated instructional staff full-time equivalent assigned to each alternative learning experience program;
2. Enrollment of students (separately identified) where ALE instruction is provided entirely under contract pursuant to [RCW 28A.150.305](#) and [WAC 392-121-188](#).
3. The costs and purposes of any expenditures made to purchase or contract for instructional or co-curricular experiences and services that are included in an ALE written student learning plan, along with the substantially similar experiences or services made available to students enrolled in the district's regular instructional program.

The ALE programs shall satisfy the state board of education requirements for courses of study or equivalencies; and if the program offers credit or a high school diploma, the ALE program must meet the minimum high school graduation requirements.

## **Valid Justification for Missed Contact**

Valid justifications why a student may miss the weekly contact requirements of ALE for the purpose of truancy include those outlined in [Board Policy 3122](#), Attendance.

## **Students who drop out of ALE courses**

A school district offering or contracting to offer an alternative learning experience course to a nonresident student must inform the resident school district if the student unenrolls from the course or is otherwise no longer enrolled.

## **Procedures**

The superintendent is responsible for overseeing district ALE programs. The superintendent will develop procedures to govern the administration of the district's ALE programs consistent with state law.

Cross references: [Board Policy 2114](#)  
[Board Policy 2121](#)  
[Procedure 2214P](#)

[Board Policy 2311](#)

[Board Policy 3121](#)  
[Board Policy 3122](#)

Online Learning  
Curriculum Development and Review  
Alternative Learning Experience (ALE)  
Courses  
Selection and Adoption of Instructional  
Materials  
Enrollment and Attendance Records  
Attendance

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Legal references: [RCW 28A.150.305](#)  
[Chapter 28A.225 RCW](#)  
[RCW 28A.232.010](#)  
[RCW 28A.250.050](#)  
  
[WAC 392-121-107](#)  
[WAC 392-121-188](#)  
[WAC 392-137-230](#)  
[Chapter 392-550 WAC](#)

Alternative educational service providers—  
Student eligibility  
Compulsory school attendance and  
admission  
Alternative learning experience courses—  
Generally—Definitions—Rules—Reports  
Student access to online courses and online  
learning programs—Policies and  
procedures—Course credit—Dissemination  
of information—Development of local or  
regional online learning programs  
Definition—Course of study  
Instruction provided under contract  
Length of acceptance  
Alternative Learning Experience  
requirements

Adopted: September 23, 1996  
Updated: March 2001  
Revised: August 2006  
Updated: November 2011  
Revised: April 16, 2013  
Updated: March 2017  
Revised: January 2018  
Updated: February 2018  
Updated: January 2020  
Revised: October 13, 2020

**PROPOSED: May 2023**